



WHS Abstract Submission Guidelines

Deadline: December 5, 2016 at 11:59pm EST

General Information - Abstract Acceptance & Presentation

Abstract submissions to the WHS2016 annual meeting must be through the WHS Abstract Submission site: www.whsabstracts.org

*** Only abstracts submitted through the WHS submission site are peer reviewed and published in *Wound Repair and Regeneration* after acceptance.**

For WHS member discounts, you must join the WHS before conference registration (JOIN HERE: <https://woundheal.org/Membership/Join-Us.aspx>)

Selection of Abstracts

The WHS abstract sessions give you the opportunity to showcase your research. Abstracts will be:

- * Selected on the basis of scientific merit
- * Undergo blinded review
- * Subject to competitive acceptance
- * Limited to a maximum 300 words.

Please submit previously unpublished work representing your highest quality research.

Assignment of Presentations

Abstracts will be assigned to:

- 1) Oral podium presentation
- 2) Poster talk
- 3) Poster presentation

Submission of Abstracts

Use the WHS Abstract Submission site for submission of WHS abstracts: www.whsabstracts.org

- Check final document for accuracy and completeness.
- Include sample sizes and statistical tests
- All accepted abstracts are published in ***Wound Repair and Regeneration***

Awards:

There are five awards available for abstracts competition. See Awards Guideline on the WHS Abstract Submission site for instructions and award criteria.

- **Young Investigator Award,**
- **Industrial Research & Development Poster Award,**
- **Travel Award for Trainees,**
- **Excellence in Translational Regenerative Science**
- **WHS Members Junior Faculty Travel Grant**

Registration:

Expenses of presentation are the responsibility of the presenter (e.g. hotel, travel and registration) **Registration is required for abstract acceptance.**

Recording:

You have the right to decline video and audio recording of presentations by written request to moderator.

Abstract Submission Guidelines

General Requirements & Information: The 2017 Wound Healing Society Annual Meeting is a forum for the presentation of the best original work in the field of Wound Healing. The work presented in abstracts must not have been previously published.

- Authors must grant license to the Wound Healing Society for publication of the abstract.
- Session assignment and award eligibility is decided by the program committee.
- A validated e-mail address is required to submit abstracts online.
- If your preferred email address will not accept the validation, you will have to provide an alternate email address. Please check inbox or junk email folder. Email Validation System cannot be forced to work for incompatible email addresses.
- Emails will come from abstracts@whsabstracts.org. Please add it to accepted addresses in your email program.

Abstract Title:

- An abstract must have a short, specific title that clearly identifies the nature of the study.
- Abstract titles that identify presenting institution, authors or geographic area will be disqualified.
- The title must be entered with **all capital letters**, no bolding or italicizing.

Abstract Classification:

- **Abstract type:** Please select either Basic, Clinical or Translational research from the drop down menu to assign the appropriate reviewer to your abstract.
- **Abstract Topic:** Please select from the Topic List to help with placement of your abstract in the appropriate session.
- **Keywords:** Specify any information to help assign the most appropriate session and create index
 - You must enter at least one keyword

Presentation Preference: The program committee will make every effort to accommodate your request. Please indicate if your preference is:

- Oral presentation – session will be assigned.
- Poster Presentation - discussion and display times will be assigned.
- Either

Author and Affiliation Information:

- Affiliation Information will be entered first. You do not have to repeat the information for multiple authors from the same institution.
- An author's name may appear on multiple abstracts, but they should appear exactly the same for indexing.
- The presenting author is listed as the Primary Author
- Enter author information for each author listed (required fields include an asterisk). You will be able to change author placement, author type (e.g. primary, additional or senior) and correct errors before submission.
 - Full name and degrees
 - WHS member status
 - Affiliation
 - Contact information (email and phone numbers)
 - Professional status. (Trainees: provide name, title and email for verification of status)
 - Complete the Conflict of Interest disclosure information on behalf of authors

Abstract Body: The abstract is limited to 300 words excluding Title, authors and affiliation. **Do not** include the author block or the title in abstract body or it will not be reviewed.

The text should include:

- 1) A sentence stating the purpose of the study
- 2) A brief description of methods including IRB approval, if appropriate.
- 3) A summary of results with sample size and statistical results as appropriate
- 4) A statement of conclusions reached. Do not state that the "results will be discussed"

- Single cases reports are acceptable, but are low priority, unless exceptionally innovative or informative
- Avoid section headings, paragraph spacing or extra lines. Indentation or tabs should.
- Use a “justified” block format of the text (both sides aligned)
- Abbreviations should conform to the Style Manual for Biological Journals (American Institute of Biological Sciences, 3900 Wisconsin Avenue, Washington, DC 20016)
- Place nonstandard abbreviations in parentheses after the full word the first time it appears
- Non-proprietary (generic) drug names are required (lower case) the first time mentioned, e.g. furosemide. Proprietary drug names should be capitalized, e.g. furosemide (Lasix)
- References are not necessary unless deemed essential for the context of the work.

Abstract Revisions & Deadlines

- 1) Proofread abstracts carefully to avoid errors before submission.
 - Final submission is final; you will NOT be able to edit your abstract after final submission.
 - You can only edit abstracts when saved as a DRAFT
 - You can save drafts until the last day of open abstracts.
- 2) All DRAFT submissions must be **Submitted as Complete** (final submission) before the deadline date, **December 5, 2016 11:59pm EST**
- 3) After the December 5, 2016, 11:59 pm deadline, submitted abstracts will be under review and cannot be revised.
 - Accepted abstracts will be published exactly as submitted

Abstract Acceptance

- 1) Abstracts will be accepted on a competitive basis.
- 2) Acceptance letters designating poster or oral presentation will be sent by email to authors in January 2017.
- 3) All information will be forwarded to the **verified author email address**. They are responsible for notifying all the other authors of upcoming details including the ability to join the WHS for discounts and benefits. JOIN HERE: <https://woundheal.org/Membership/Join-Us.aspx>
- 4) If your abstract has been accepted and none of the authors can present the abstract, you **MUST WITHDRAW. FINAL ACCEPTANCE AND PUBLICATION IS CONTINGENT ON EARLY REGISTRATION.**

Any listed author familiar with the work can be the presenting author except those abstracts competing for the Young Investigator Award session. If there is a need to change the presenting author prior to the meeting, please notify your session moderator before or onsite.